

Poolin Embroidery Machine

Before threading and installing the embroidery frame, please ensure the machine is in the following state:



Threading the Machine:

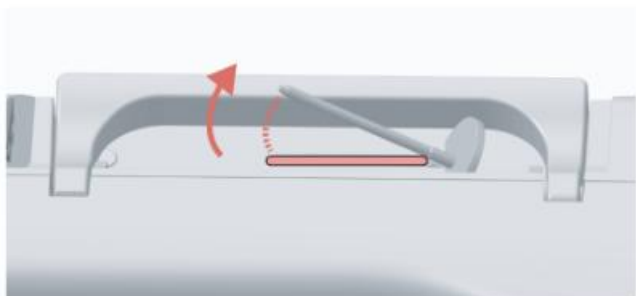
1. Raise the Presser foot Lever

2. Raise the needle into the highest position



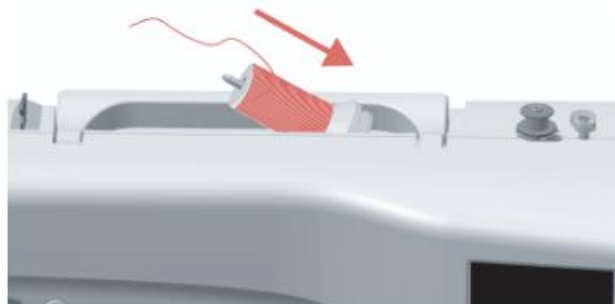
3. Lift the spool pin

3



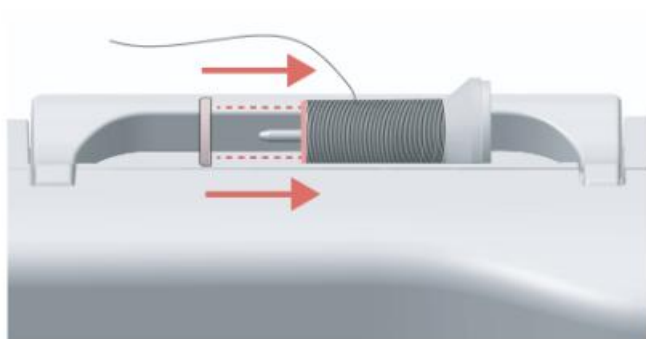
4. Place the thread spool

4



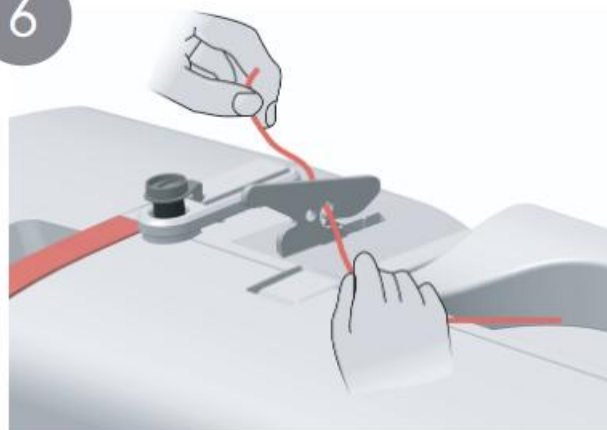
5. Slide the spool cap

5



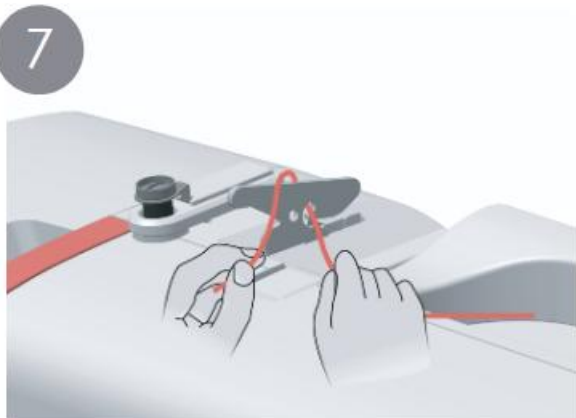
6. Thread through the guide hook

6

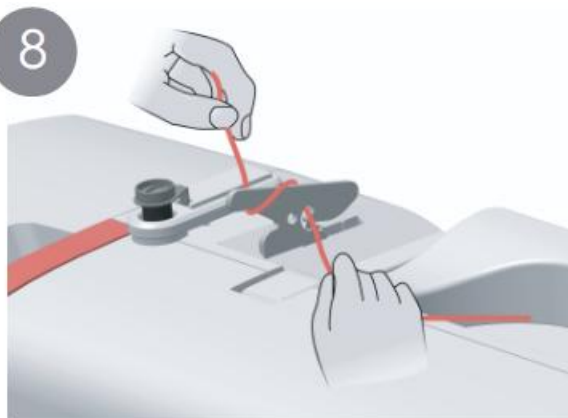


7/8. Wind the thread on the guide hook

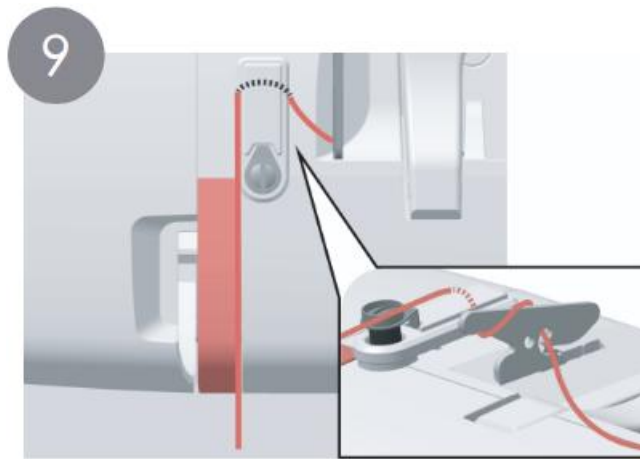
7



8



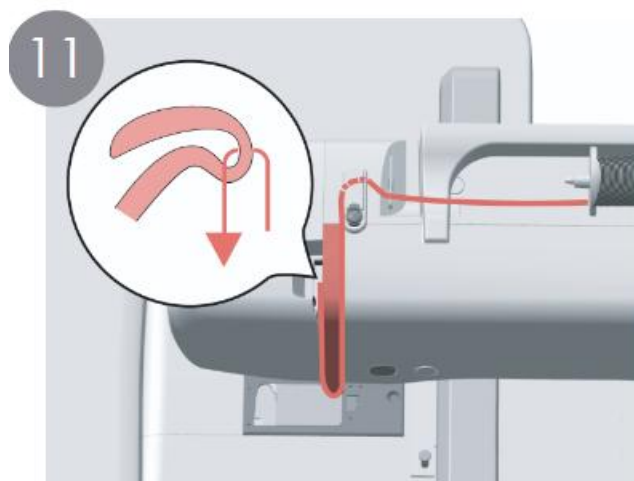
9. Pass the thread through the thread guide cover



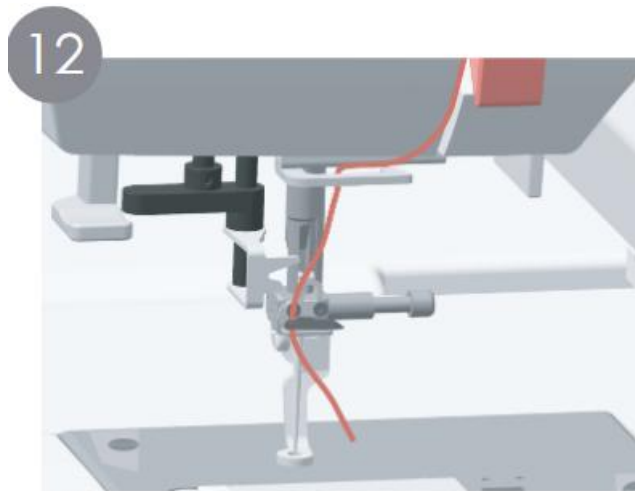
10. Pass the thread under and up the red line



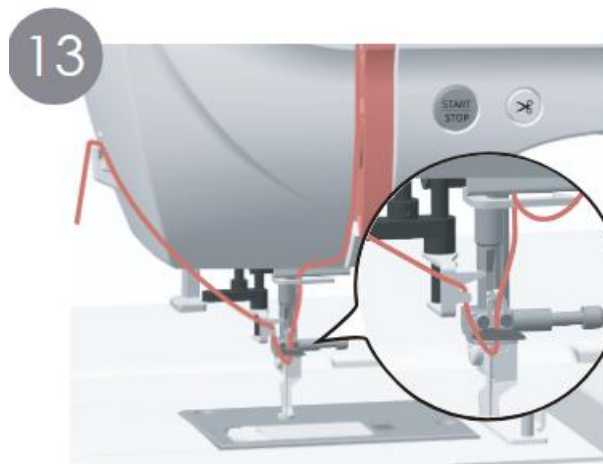
11. Pass the thread through the needle lever, keep in mind that if it doesn't show it means that the needle is not in the highest position, refer to instruction #2



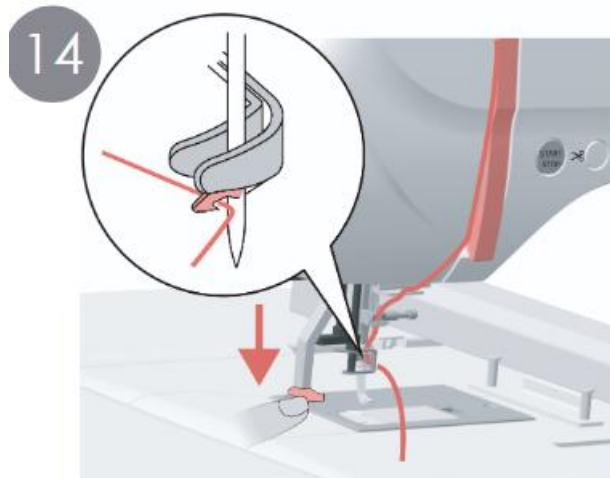
12. thread behind the two hooks as seen



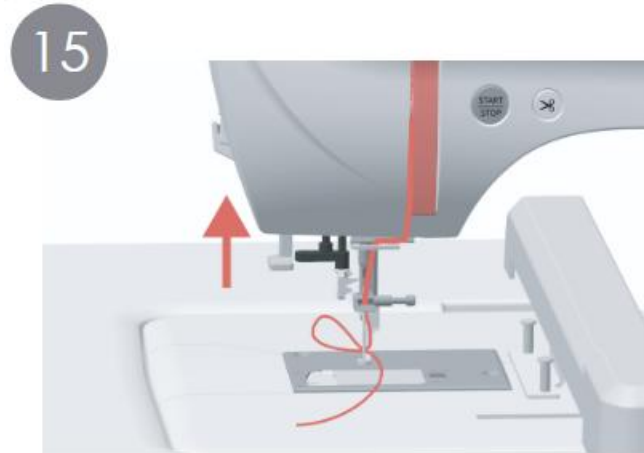
13. Place The thread into the automatic threader and cut the thread



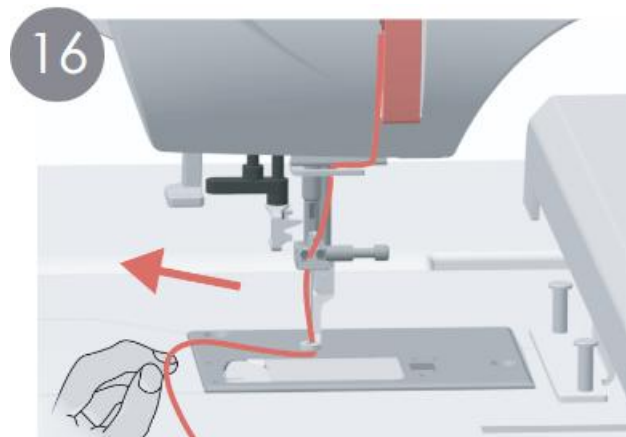
14. Lower the needle threader



15. Pull the loop of the thread through the needle eye



16. Pass the thread through the presser foot



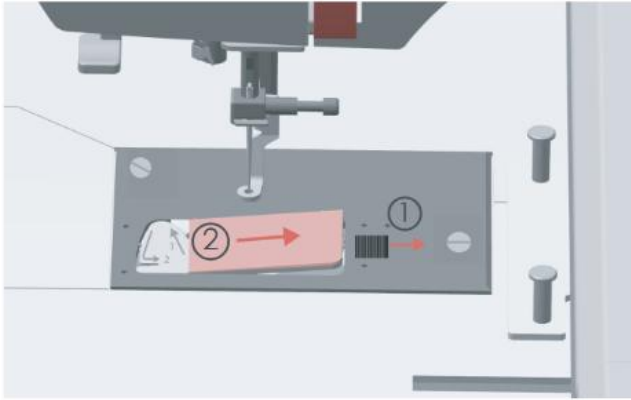
Tips: If the needle threader doesn't work, please manually pass the thread through the needle eye after step 13.

Please make sure to lift the presser foot before threading

Installing the Bobbin

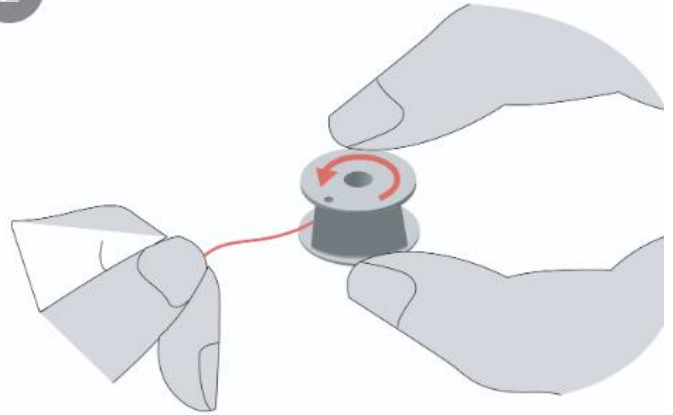
1.Remove the Bobbin cover

1



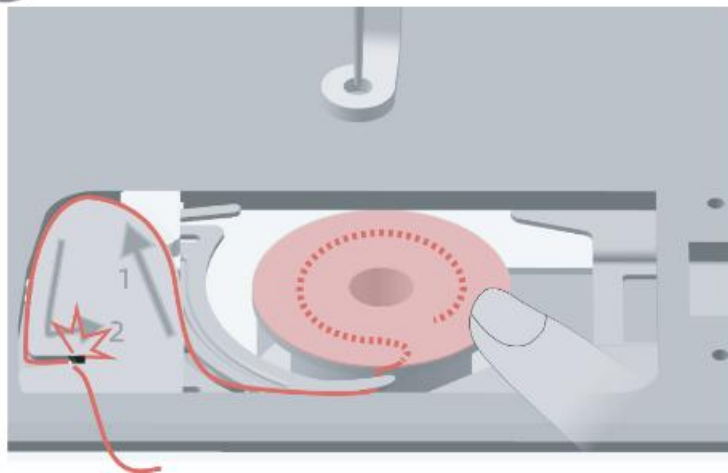
2.Place the bobbin counterclockwise

2



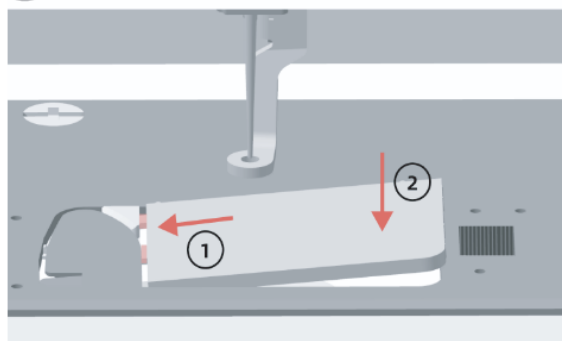
3.Follow the arrow to wrap the bobbin thread, make sure to cut the excess thread

3



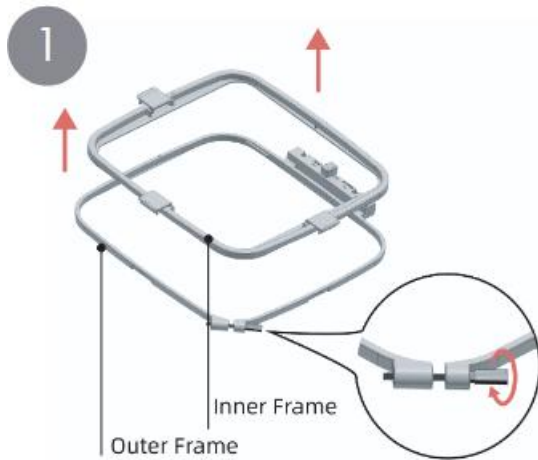
4.Place the cover back onto the machine

4

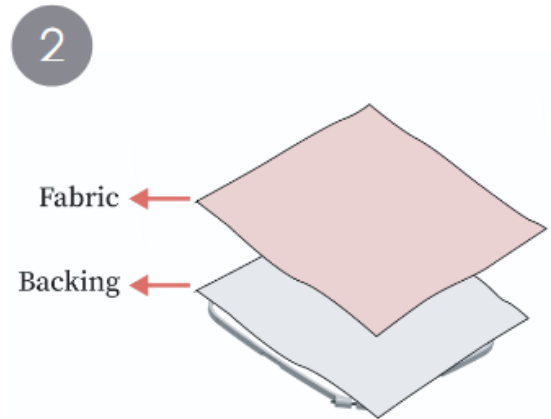


Installing the Frame

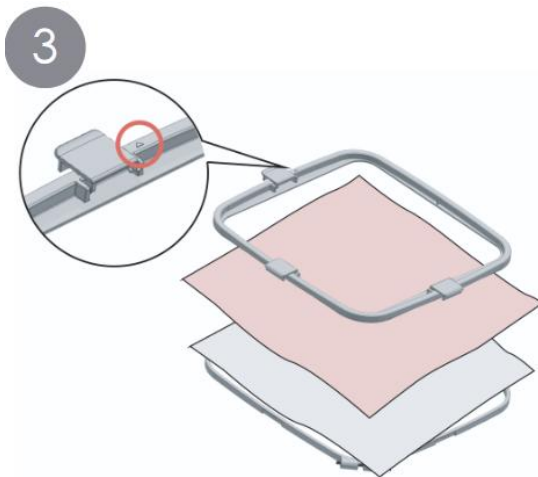
1. Loosen the screw to remove the frame



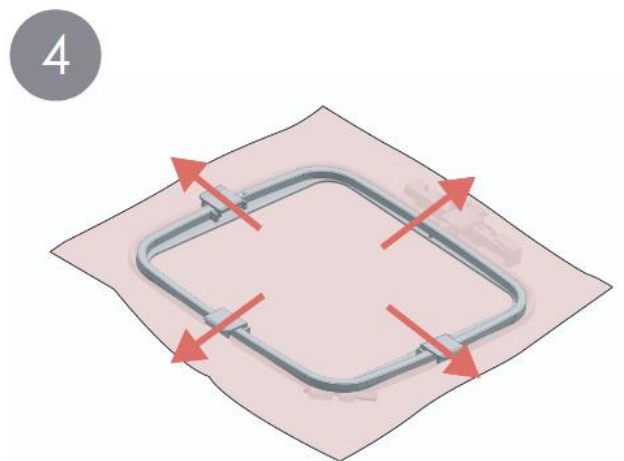
2. Install the backing and fabric



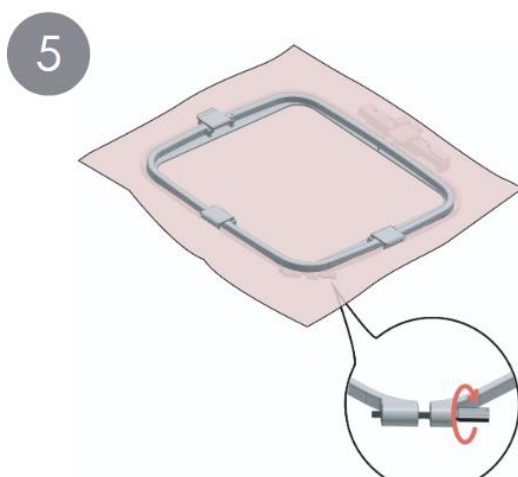
3. Clamp the frame



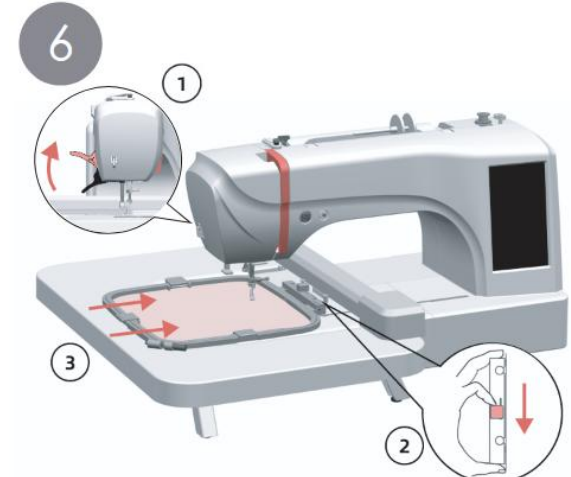
4. Gently stretch the fabric



5. Tighten the screw

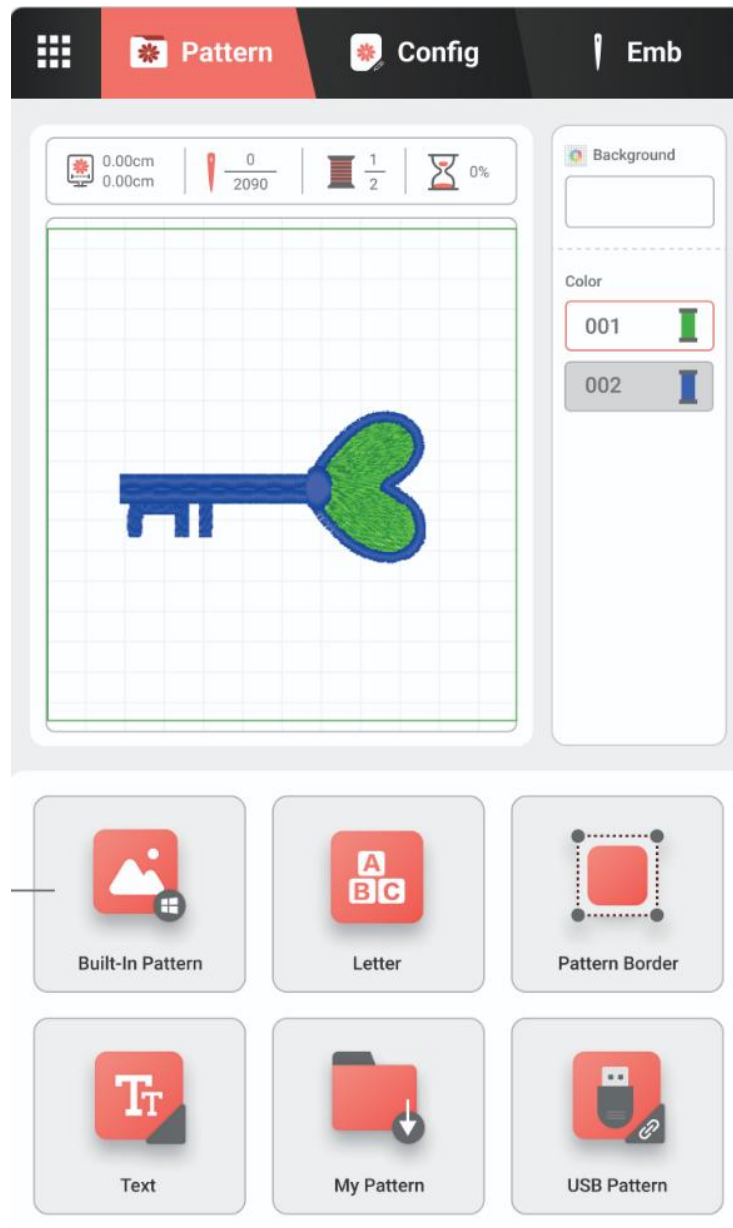


6. Install the frame on the guide rail

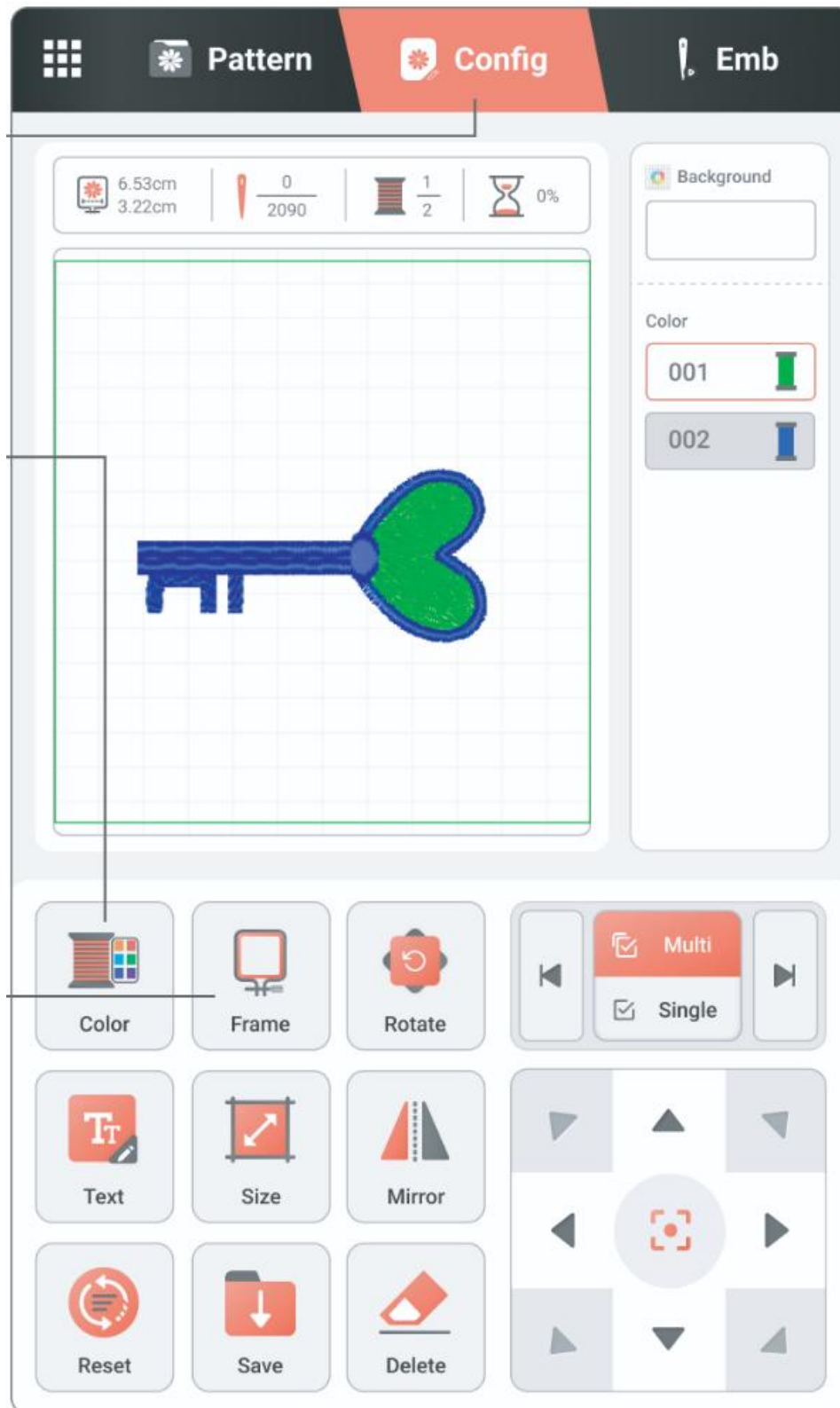


Choosing a Pattern

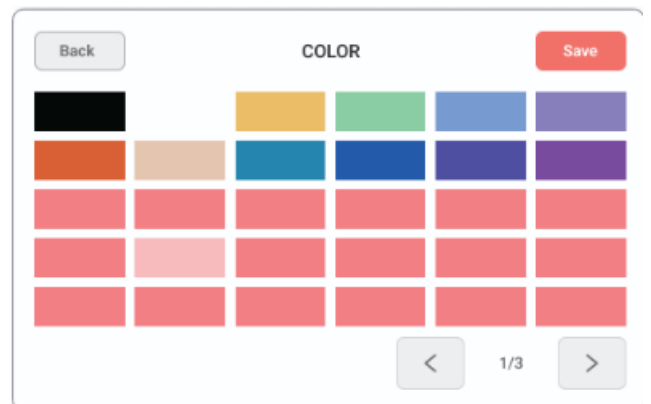
1. Choose any of the following options for your options



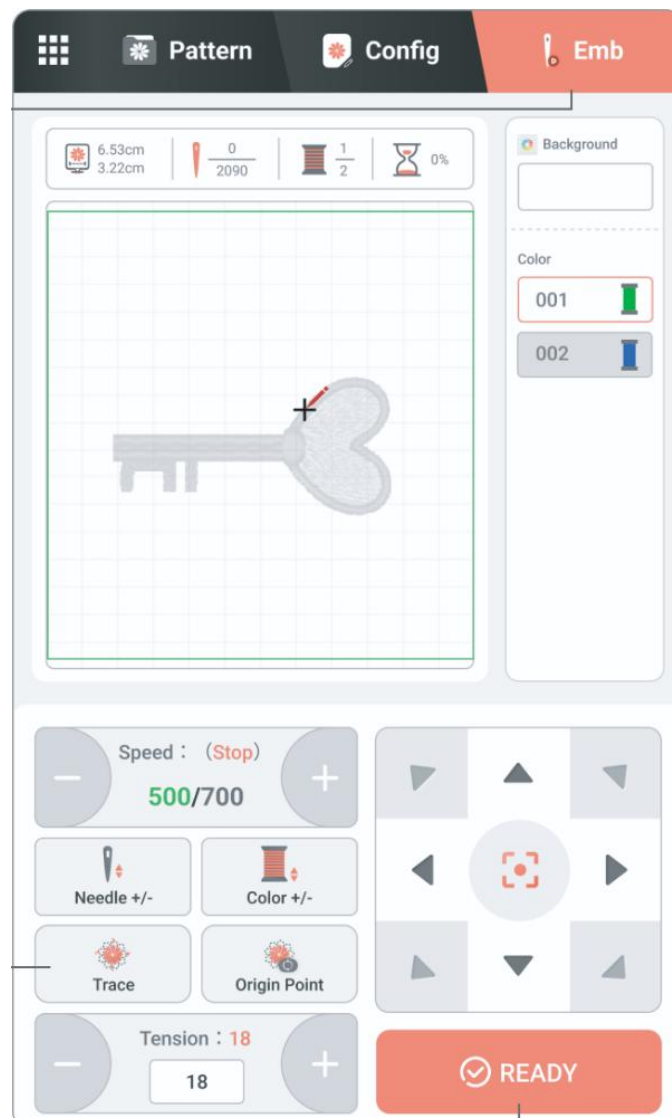
2. Configure the Pattern: Click the config button on the top of the screen



Make sure to choose the right frame and color for your design



3. Start the embroidery: Click the embroidery button on the top right



Click Trace to confirm the embroidery range, once everything looks good click the “READY” button, lower the presser foot on the machine, and push the green Start/Stop button on the machine.